

**Detailed Request for Proposal for various Branding related items.**

This request of proposal being issued by Jammu and Kashmir Bank, referred to as Bank, to invite proposals from authorized converters of 3M India/ Avery Dennison/Arlon for undertaking glass/wall branding (Supply/Conversion/Pasting) as per the designs and specification provided by the bank. The rate contract will be for a period of 2 years. The sealed quotes should reach the following address within 21 days from the publication of this notice. The bank at its discretion and requirement may increase or decrease the scope of the RFP.

The bank as part of glass and wall branding has been using cut designs in sparkled or glass itching film and for the wall graphics printed on self adhesive vinyls. The same will be carried out at various renovated or upcoming Branches /Offices across India. The bank at its discretion and requirement may increase or decrease the scope of the RFP. The order will be placed by the bank on selected vendors for its upcoming requirements.

All aforesaid authorized converters having at least five years of prior experience in executing such type of jobs for Banks or Corporate and having strong execution network across India (more precisely in J & K, where majority of sites are located) may participate in this RFP.

The quote should be given in two separate envelopes one is technical and another is rate, Technical should contain below documents.

- ✓ Proof of authorised convertorship.
- ✓ Proof regarding list of network base across India
- ✓ Proof with regard to list of similar works already executed.
- ✓ Audited balance sheet of last three years.

**Job Specifications:** In case of frost film it will be plotter cut in various designs or any other design as proposed by the bank from time to time.

| Sr no | Element                                      | Preferred Specification   | Warranty as per MCS | Article no | Rate |
|-------|--|---|---------------------|------------|------|
| 1     | Frosted Sparkle Film                         | Frosted Film with plastic liner.<br>Shape Cut and Installation<br>Frosted Crystal<br>Sand blasted look<br>2 Mils without adhesive<br>3 Mils with adhesive | 5 Years             |            |      |
| 2     | Ultra clear Film                             | Ultra clear film printed on UV/ Latex platform or equivalent for high quality results   | 3 Years             |            |      |
| 3     | One Way Vision Film                          | PWF with clear over laminate  | 1 Years             |            |      |
| 4     | Vehicle Branding                             | Eco solvent printing with over laminate   | 1 Year              |            |      |
| 5     | Wall Graphics                                | Controltech film with over laminate printed on UV/Latex platform or equivalent for high quality results.  | 3 years             |            |      |
| 6     | Wall graphics framed with PVC moulded wooden | Controltech film with over laminate printed on UV/Latex platform or equivalent for high quality results. The  | 3 years             |            |      |

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|--|----------------|---|--|--|--|
|  | finish channel | same to be mounted on 3mm MDF supported with 6mm MDF to avoid bending and framed with 2.5 inch x 1.5 inch PVC moulded wooden finish channel, with all necessary arrangements to be placed/fixed neatly on wall. |  |  |  |
|--|----------------|---|--|--|--|

**Eligibility Criteria:**

The company should fulfil the following criteria and shall submit the documentary evidence thereof.

1. The company is a certified or authorized distributor/converter of any of the companies (3M India/ Avery Dennison/Arlon) and authorization letter to this effect shall be enclosed with the offer.
2. The company has its offices or arrangements for execution of such work in all cities across India.
3. The company has registered a turnover of at least 50 lacs per financial year in last three financial years, (as per audited accounts) and shall not be inclusive of the turnover of associate companies. Financial period shall mean accounting period of 12 months, figures for an accounting period exceeding 12 months shall not be acceptable.
4. The Company has registered net profit after tax for at least two financial years in the immediate preceding three financial years, proof of which may be placed in technical envelop.
5. **Payment terms** shall be 100% on successful installation and receipt of the Invoices.
6. **Liquidated damages:** Notwithstanding the J&K Bank right to cancel the order, liquidated damages at 1% (One Percent) of the undelivered portion of the order value per week will be charged for every week's delay in the specified delivery schedule subject to a maximum of 10% of the order value. The J&K Bank reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by J&K Bank to the company. Liquidated damages will be calculated per week basis.
7. **Termination,** The J&K Bank reserves the right to terminate the contract by giving the vendor a prior written notice indicating its intention to terminate the contract.
8. The offer should be accompanied with earnest money deposit or CDR of Rs. 1 lacs in favour of President BSD.
9. In case of non performance within stipulated time frame the earnest money deposit or CDR of 1 lac will be forfeited and shall not be refunded.

J&K Bank  
Purchase Committee  
2<sup>nd</sup> Floor, Business Support Division  
Corporate Headquarters  
M.A.Road Srinagar, Kashmir  
J&K 190001

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